

**BOROUGH OF HOPEWELL  
BOROUGH COUNCIL**

**OFFICIAL MINUTES  
APPROVED: 1/2/2018**

**REGULAR MEETING  
DECEMBER 7, 2017**

The Regular Meeting of the Borough Council of the Borough of Hopewell was called to order by Mayor Paul Anzano at 7:02 pm on December 7, 2017. Borough Administrator/Clerk Michele Hovan read the "Sunshine Statement" indicating the meeting was being held in accordance with the Open Public Meetings Act and Mayor Anzano led the flag salute.

Ms. Hovan called the roll and the following members of the Borough Council were present: Mr. Chris Fossel, Debra Lehman, Mr. Robert Lewis, Mr. David Mackie, and Mr. C. Schuyler Morehouse. Ms. Shelby Tewell was absent. Borough Administrator/Clerk Michele Hovan was present. There were two members of the public present.

Mayor Anzano opened the meeting to the public. There being no questions or comments, the meeting was closed to the public on motion by Mr. Lewis, seconded by Mr. Fossel and carried.

**PROCLAMATION – IN APPRECIATION OF COUNCILMAN ROBERT LEWIS**

Mayor Anzano noted that the meeting was Mr. Lewis's last as a Councilman and fondly recalled that they both came on at the same time, with Mr. Lewis having two months more in seniority. Mayor Anzano thanked Mr. Lewis for his service, and read aloud the Proclamation below that was signed by the entire governing body:

*In Appreciation of Councilman Robert Lewis*

**WHEREAS**, on December 31, 2017, Robert Lewis will complete four terms totaling 12 years of public service as Borough Councilman of the Borough of Hopewell; and

**WHEREAS**, throughout his tenure in office, Councilman Lewis has demonstrated a caliber of service consistent with the fundamental principles of good governance; and

**WHEREAS**, Councilman Lewis worked tirelessly over the years to improve communications and outreach to the community, serving as a volunteer Information Technology professional as the Borough built new or improved websites and electronics policies, managed the Borough's computer infrastructure, recommended and implemented new equipment in addition to troubleshooting issues as they arose; and

**WHEREAS**, Councilman Lewis consistently worked to ensure the health, safety and welfare of Hopewell Borough citizens, preserving and protecting the quality of life so dearly cherished by residents, particularly in matters of traffic and public safety; and

**WHEREAS**, the Hopewell Borough municipal community has been well guided and well served by the contributions of Councilman Robert Lewis; and

**WHEREAS**, Councilman Lewis's devoted service embodies the spirit of every good municipal official, every good leader and every good citizen in our democratic republic, which is to strive every day in every way to be a good neighbor;

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**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Borough Council of the Borough of Hopewell, on this, the 7th day of December 2017, that we, on behalf of the citizens of Borough of Hopewell, hereby extend deep appreciation to Councilman Robert Lewis for his many years of dedication to the Hopewell Borough community;

**BE IT FURTHER RESOLVED** that sincere wishes for continued success in all future endeavors be extended to Councilman Robert Lewis and that a copy of this resolution be transmitted herewith to him.

Mr. Lewis thanked the Mayor and Council, saying that the Proclamation was very generous and unexpected. Mr. Lewis said that he very much enjoyed his time on Council and that the experience was personally inspiring in many ways.

MINUTES – The meeting minutes from the November 2, 2017 regular meeting were approved on motion by Mr. Morehouse seconded by Mr. Fossel and carried with Ms. Lehman abstaining due to her absence.

REPORT OF THE DIRECTOR OF PUBLIC WORKS – Mayor Anzano asked if the yellow curbing could be repainted near the meeting house at Mercer. Ms. Hovan said that she would remind the DPW of the area for the spring painting season. There were no additional comments for DPW.

REPORT OF THE DIRECTOR OF WATER AND SEWERS- there were no comments or questions regarding the Director's submitted report.

REPORT OF THE BOROUGH ENGINEER – Ms. Hovan reported that the County Traffic Engineer is planning another speed study by year's end and that he was also reviewing the passing zone request. In response to a comment by Mr. Lewis regarding the imperfect speed radar sign on West Broad, Ms. Hovan said that the County has tried multiple fixes to date, so far without success.

**ORDINANCE NO. 810 – SECOND READING/PUBLIC HEARING**

**AN ORDINANCE AMENDING CHAPTER VII, TRAFFIC, OF THE 'REVISED GENERAL ORDINANCES OF THE BOROUGH OF HOPEWELL, 1975" AS AMENDED**

Ms. Hovan read Ordinance No. 810 by title and explained that it adds N. Lanning to the street list where trucks over 4 tons are prohibited. Mayor Anzano opened the meeting to the public. There being no questions or comments the meeting was closed to the public on motion by Mr. Morehouse, seconded by Mr. Fossel and carried.

Resolution No. 2017-103, as filed in the Municipal Clerk's office to adopt Ordinance No. 810 was adopted on motion of Mr. Lewis, seconded by Ms. Lehman and carried.

**ROLL CALL:**

**AYES: FOSSEL, LEHMAN, LEWIS, MACKIE, MOREHOUSE**

**NAYS: NONE**

**ABSENT: TEWELL**

**ABSTAIN: NONE**

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ORDINANCE NO. 811 – SECOND READING/PUBLIC HEARING

AN ORDINANCE OF THE BOROUGH OF HOPEWELL IN THE COUNTY OF MERCER, STATE OF NEW JERSEY, REGARDING TRAFFIC AND PARKING AND AMENDING "THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HOPEWELL, 1975," AS AMENDED

Ms. Hovan read Ordinance 811 by title and explained the ordinance modifies the parking limits on S. Greenwood by the post office and the pharmacy, establishing three 15-minute spots by each. Both locations will be restricted between 8am and 5pm on weekdays only.

Mayor Anzano opened the meeting to the public. There being no questions or comments the meeting was closed to the public on motion by Mr. Morehouse, seconded by Mr. Lewis and carried.

Resolution No. 2017-104, as filed in the Municipal Clerk's office to adopt Ordinance No. 811 was adopted on motion of Mr. Morehouse, seconded by Ms. Lehman and carried.

**ROLL CALL:**

**AYES:** FOSSEL, LEHMAN, LEWIS, MACKIE, MOREHOUSE

**NAYS:** NONE

**ABSENT:** TEWELL

**ABSTAIN:** NONE

RESOLUTIONS

At the request of Mr. Morehouse, Resolution No. 2017-111 was set aside for separate consideration.

Resolution Nos. 2017-105 through 2017-110, as filed in the Municipal Clerk's Office, were adopted on motion of Mr. Morehouse, seconded by Mr. Fossel and carried.

- 2017-105 Chapter 159 – Well House #4 Roof Work
- 2017-106 Cancellation of Stale Checks
- 2017-107 Budget Transfers
- 2017-108 Refund of Tax Overpayment, B2 L19
- 2017-109 Public Health Shared Service Agreement with Mercer County for preparedness and response to bioterrorism, infectious disease outbreaks and other public health threats
- 2017-110 Municipal Alliance Grant Application

**ROLL CALL:**

**AYES:** FOSSEL, LEHMAN, LEWIS, MACKIE, MOREHOUSE

**NAYS:** NONE

**ABSENT:** TEWELL

**ABSTAIN:** NONE

Ms. Hovan explained that in accordance with judiciary protocol, the Court Administrator position was filled after the interview team comprised of the Judge, Mayor, Municipal Court Division Manager, Administrator and retiring Court Administrator completed their assessment and made the recommendation that appears in

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the resolution. Resolution No. 2017-111, as filed in the Municipal Clerk's Office, was then adopted on motion of Ms. Lehman, seconded by Mr. Mackie and carried.

2017-111 Personnel – Court Administrator

**ROLL CALL:**

**AYES:** FOSSEL, LEHMAN, LEWIS, MACKIE, MOREHOUSE

**NAYS:** NONE

**ABSENT:** TEWELL

**ABSTAIN:** NONE

**DEPARTMENTAL REPORTS**

The following Departmental Reports were accepted and approved on motion by Mr. Morehouse, seconded by Ms. Lehman and carried:

Tax Collector	November	\$ 1,708,199.75
Municipal Clerk	November	\$ 22,900.00
Vital Statistics	November	\$ 110.00
Zoning	November	\$ 100.00
Health	November	\$ 185.00
Municipal Court	November	\$ 4,999.18
Facility Rentals	November	\$ 212.50

**PROCLAMATIONS**

Mayor Anzano acknowledged the Borough's annual participation in the Womanspace Communities of Light event held on December 4, 2017 and noted the proclamation.

Mayor Anzano announced the retirement of Court Administrator Cindy Hooven and said that he appreciated her high level of service to the Hopewell Borough Community for over 20 years, as formalized in the proclamation so honoring her.

**CLAIMS FOR PAYMENT**

The Claims for Payment, as attached, were approved on motion by Ms. Lehman, seconded by Mr. Mackie and carried unanimously.

**ROLL CALL:**

**AYES:** FOSSEL, LEHMAN, LEWIS, MACKIE, MOREHOUSE

**NAYS:** NONE

**ABSENT:** TEWELL

**ABSTAIN:** NONE

Mayor Anzano opened the meeting to the public. There being no further questions or comments, the meeting was closed to the public on motion by Mr. Morehouse, seconded by Mr. Lewis and carried.

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COUNCIL LIAISON REPORTS

Mr. Lewis reported that the new website was up and running and that while some bugs were still being worked out, he considered it to be a vast improvement over the one it replaced.

Mr. Morehouse asked Mayor Anzano if there was any news regarding moving the fire elections to November and Mayor Anzano said there has been talk about it at the State level but no imminent action.

Mayor Anzano said that he was working on appointments and committee assignments and asked Council members to reach out to him with any preferences. The Mayor said that all the volunteers he has contacted were pleased to continue their service to the community. Mayor Anzano reported that the Borough hosted a talk about end-of-life issues that was very interesting but not well-attended even though well-published. He said that the presenters, and the author of the book the lecture was centered around, intend to hold another event and would work on improved promotion for it. There was a brief discussion regarding promoting via the Senior Coordinator, Municipal Alliance, Council of Churches, etc.

Mr. Mackie acknowledged Mr. Lewis and his service, praising his ability to put the community first over the years. Mr. Mackie said that Mr. Lewis added thoughtfulness to the discussions and that his perspective was always appreciated. Mr. Mackie said that Mr. Lewis fulfilled his responsibilities as a Councilman honorably.

Mr. Lewis thanked Mr. Mackie and his colleagues on the governing body. He said that serving made him more interested in history, and the Constitution of both the U.S. and New Jersey, and how dramatically history can repeat itself. He said that he learned the difference between negotiating and debating and said that he hoped there could be more deliberating at the federal level.

Mayor Anzano thanked the Borough Council for their service in 2017 and Mr. Morehouse thanked the Mayor for his leadership.

Mr. Morehouse said that years ago there was a volunteer event and that he would like to resurrect it in the time ahead, with private funding. Mr. Morehouse also mentioned that the library was still in need of a school representative and Mayor Anzano added that school representation was lacking at council meetings, too.

There being no further discussion, the meeting was adjourned at 7:40 pm on motion by Mr. Lewis, seconded by Mr. Mackie and carried.

Respectfully submitted,

Michele Hovan  
Borough Administrator/Clerk