

**BOROUGH OF HOPEWELL
BOROUGH COUNCIL**

**OFFICIAL MINUTES
APPROVED: 12/7/2017**

**REGULAR MEETING
NOVEMBER 2, 2017**

The Regular Meeting of the Borough Council of the Borough of Hopewell was called to order by Mayor Paul Anzano at 7:05 pm on November 2, 2017. Borough Administrator/Clerk Michele Hovan read the "Sunshine Statement" indicating the meeting was being held in accordance with the Open Public Meetings Act and Mayor Anzano led the flag salute.

Ms. Hovan called the roll and the following members of the Borough Council were present: Mr. Chris Fossel, Mr. Robert Lewis, Mr. David Mackie, Mr. C. Schuyler Morehouse and Ms. Shelby Tewell. Ms. Debra Lehman was absent. Borough Administrator/Clerk Michele Hovan was present. There were three members of the public present.

Mayor Anzano opened the meeting to the public. There being no questions or comments, the meeting was closed to the public on motion by Mr. Morehouse, seconded by Mr. Lewis and carried unanimously.

MINUTES – The meeting minutes from the October 5, 2017 regular meeting were approved on motion by Mr. Lewis, seconded by Mr. Fossel and carried with Mr. Morehouse abstaining due to his absence.

REPORT OF THE DIRECTOR OF PUBLIC WORKS – there were no comments or questions regarding the Director's submitted report.

REPORT OF THE DIRECTOR OF WATER AND SEWERS- there were no comments or questions regarding the Director's submitted report.

ORDINANCE NO. 808 – SECOND READING/PUBLIC HEARING

BOND ORDINANCE PROVIDING FOR EAST PROSPECT STREET ROAD IMPROVEMENTS PHASE II IN AND BY THE BOROUGH OF HOPEWELL, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$370,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$370,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE THE COST THEREOF

Ms. Hovan read Ordinance No. 808 by title and explained that the bond would fund the second of three phases for the East Prospect Street reconstruction project and that work would begin in summer 2018.

Mayor Anzano opened the meeting to the public. There being no additional questions or comments the meeting was closed to the public on motion by Mr. Lewis, seconded by Ms. Tewell and carried.

Resolution No. 2017-95, as filed in the Municipal Clerk's office to adopt Ordinance No. 808 was adopted on motion of Mr. Mackie, seconded by Mr. Lewis and carried.

ROLL CALL:

AYES: FOSSEL, LEWIS, MACKIE, MOREHOUSE, TEWELL
NAYS: NONE
ABSENT: LEHMAN
ABSTAIN: NONE

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ORDINANCE NO. 809 – SECOND READING/PUBLIC HEARING

CAPITAL ORDINANCE TO AUTHORIZE ROOFING REPAIRS, INCLUDING THE PURCHASE OF MATERIALS AND INSTALLATION THEREOF, FOR THE HOPEWELL PUBLIC LIBRARY, BY AND FOR THE BOROUGH OF HOPEWELL, IN THE COUNTY OF MERCER, AND THE EXPENDITURE OF \$5,000.00 FROM THE CAPITAL IMPROVEMENT FUND FOR THE FINANCING THEREOF

Ms. Hovan read Ordinance No. 809 by title and explained that the funds would be used to replace the deteriorated lower roof at the Hopewell Public Library.

Mayor Anzano opened the meeting to the public. There being no additional questions or comments the meeting was closed to the public on motion by Mr. Lewis, seconded by Mr. Fossel and carried.

Resolution No. 2017-96, as filed in the Municipal Clerk's office to adopt Ordinance No. 809 was adopted on motion of Mr. Morehouse, seconded by Mr. Lewis and carried.

ROLL CALL:

AYES: FOSSEL, LEWIS, MACKIE, MOREHOUSE, TEWELL
NAYS: NONE
ABSENT: LEHMAN
ABSTAIN: NONE

ORDINANCE NO. 810 – SECOND READING/PUBLIC HEARING

AN ORDINANCE AMENDING CHAPTER VII, TRAFFIC, OF THE 'REVISED GENERAL ORDINANCES OF THE BOROUGH OF HOPEWELL, 1975" AS AMENDED

Ms. Hovan read Ordinance 810 by title and explained that the ordinance adds N. Lanning to the list of streets that prohibit trucks over four tons. Ms. Hovan explained that due to a typo in the introduced and published ordinance, the ordinance should be re-introduced after the public hearing.

Resolution No. 2017-97, as prepared and filed in the Borough Clerk's office to adopt Ordinance No. 810, was not adopted.

On motion by Mr. Fossel, seconded by Mr. Lewis and carried, Ordinance No. 810 was re-introduced. Ms. Hovan announced that the public hearing on the re-introduced ordinance would be held on December 7, 2017 at 7 pm.

Mayor Anzano opened the floor to Scott Fulmer, 3 N. Lanning, who applauded Council's decision to add N. Lanning to the list and explained that another truck recently jumped the curb since the discussion last took place. In response to a question raised by Mr. Fulmer regarding additional signs to warn trucks of the height limits of the CR654 overpass in Hopewell Township, Mayor Anzano and Mr. Mackie said that the Borough would monitor the effects of the weight restriction first. Mr. Fulmer added that his neighbor, Gail

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Samse, had previously addressed the Mayor and Council about speeding issues on N. Lanning. Mayor Anzano said no action was pending in response to those claims.

ROLL CALL:

AYES: FOSSEL, LEWIS, MACKIE, MOREHOUSE, TEWELL

NAYS: NONE

ABSENT: LEHMAN

ABSTAIN: NONE

ORDINANCE NO. 811 – FIRST READING

AN ORDINANCE OF THE BOROUGH OF HOPEWELL IN THE COUNTY OF MERCER, STATE OF NEW JERSEY, REGARDING TRAFFIC AND PARKING AND AMENDING "THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HOPEWELL, 1975," AS AMENDED

Ms. Hovan read Ordinance 811 by title and explained that the ordinance would streamline the 15-minute parking areas on South Greenwood, modifying them to be in effect 8am to 5pm, Monday through Friday and that three spaces would be dedicated in front of the post office and three more on the side of the pharmacy. Ms. Hovan also explained that there was once a sign indicating a 30-minute parking restriction by the pharmacy that she discovered had no reference in the Borough code. That discovery led to a new examination of the area, resulting in Ordinance No. 811.

Resolution No. 2017-98, as filed in the Municipal Clerk's office to introduce Ordinance No. 811 was adopted on motion of Mr. Lewis, seconded by Ms. Tewell and carried.

ROLL CALL:

AYES: FOSSEL, LEWIS, MACKIE, MOREHOUSE, TEWELL

NAYS: NONE

ABSENT: LEHMAN

ABSTAIN: NONE

RESOLUTIONS

Resolution Nos. 2017-99 through 2017-102, as filed in the Municipal Clerk's Office, were adopted on motion of Mr. Morehouse, seconded by Mr. Mackie and carried. Ms. Hovan explained that passing the resolution to accept electronic payments was step one and that the goal is to put the system in place for January 2018.

2017-99	Budget Transfers
2017-100	Library Budget Transfers
2017-101	Contract Payment No. 3 – East Prospect Improvements Phase I
2017-102	Authorization to Accept Electronic Payments for Tax, Utilities

ROLL CALL:

AYES: FOSSEL, LEWIS, MACKIE, MOREHOUSE, TEWELL

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ABSENT: LEHMAN
ABSTAIN: NONE

DEPARTMENTAL REPORTS

The following Departmental Reports were accepted and approved on motion by Mr. Morehouse, seconded by Mr. Lewis and carried:

Municipal Clerk	October	\$	833.15
Vital Statistics	October	\$	80.00
Zoning	October	\$	350.00
Health Dept	October	\$	75.00
Animal Licensing	October	\$	30.00
Municipal Court	October	\$	3,939.64
Facility Rentals	October	\$	750.00

CLAIMS FOR PAYMENT

The Claims for Payment, as attached, were approved on motion by Mr. Fossel, seconded by Mr. Lewis and carried unanimously.

ROLL CALL:

AYES: FOSSEL, LEWIS, MACKIE, MOREHOUSE, TEWELL
NAYS: NONE
ABSENT: LEHMAN
ABSTAIN: NONE

Mayor Anzano opened the meeting to the public. There being no further questions or comments, the meeting was closed to the public on motion by Mr. Morehouse, seconded by Mr. Lewis and carried.

COUNCIL LIAISON REPORTS

Mr. Fossel reported that he attended the senior dinner and the Mayor's Breakfast and that he presented the new "Hheads Up Hopewell" campaign to the attendees across Hopewell Valley. Mr. Fossel said that he distributed coffee sleeves and bookmarks and said that the campaign was very well received. Mayor Anzano commended Ms. Tewell for her leadership on the initiative. Ms. Tewell said that she distributed "Hheads Up Hopewell" items to the firehouse to be included with the Halloween Parade giveaways and Mayor Anzano said that he was interviewed for a Comcast Newsmakers taping to help promote the campaign. Mr. Fossel added that the flyers were displayed at the high school.

Mr. Lewis announced that the improved website was about to go live and in response to a question by Mr. Fossel, explained that the visuals and presentation would be vastly improved, and compatible with iPhone, etc., device usage.

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Mr. Morehouse announced that volunteers were greatly needed for Fire/EMT, particularly with EMT and particularly still for experienced drivers. Mr. Morehouse explained that the training for drivers was mostly rudimentary and that full EMT training requires 225 hours. A discussion ensued regarding in-town help. Ms. Hovan said that a former DPW employee had joined the department while he was here but that he's since moved on. Ms. Tewell suggested the Borough organize a volunteer fair for emergency workers, park cleanup, and other needs. Mr. Morehouse reported that SBRSA is still struggling with greases and fats and said that a major culprit for sewer issues is the flushing of baby wipes. Mr. Lewis suggested an educational video on the subject be added to the website.

Mayor Anzano announced that the Lawrence Hopewell Trail organization is working hard to connect the Borough and is in contact with a necessary property owner. Mayor Anzano also said that he spoke to Rockwell Automation following the October meeting regarding future use of the Somerset lots for a dog park and that the subject can be discussed again once the remediation process is further along. Mayor Anzano said he'd like to invite the Elm Street residents to the February meeting to discuss the dog park so that they can weigh in, much like the discussion that took place several years back.

Mr. Fossel said that folks were asking again for a reduction in the speed limit on West Broad and an extended discussion ensued. Mr. Mackie said that the mid-town lowering to 25MPH and the "your speed is" signs were installed after the Borough last petitioned the County. The discussion led to speed studies, etc., and Ms. Hovan said that she would ask the County to conduct a new survey. Mr. Lewis asked that the County also review and extend the no-passing zone length on West Broad, stating that it had been removed years ago.

There being no further discussion, the meeting was adjourned at 7:55 pm on motion by Mr. Mackie, seconded by Mr. Fossel and carried.

Respectfully submitted,

Michele Hovan
Borough Administrator/Clerk