

Borough of Hopewell Board of Health
September 19, 2016, 7:00 PM
MINUTES

1. OPENING STATEMENT at 7:15 PM - Adequate notice of this meeting as required by sections 3(d) and 4(a) of the Open Public Meetings Act has been provided to the public and filed with the Borough Clerk.

2. Roll Call: Present: Lois Kotkoskie, Mary Kate Lundquist ,Mary Galioto
Absent: Sheila Reynertson, Kathy Ryan

Also Present: Deborah Lehman, Borough Council Rep, Stephanie Carey, Health Officer, Mohsin Raza, Public Health Intern

3. APPROVAL OF MINUTES AND QUARTERLY REPORTS: The minutes of the Board of Health Meeting, held on **May 16, 2016**, and Quarterly Reports covering **May through August, 2016**

Motion to approve: L. Kotkoskie; Seconded by M. Galioto—Unanimously approved.

4. **Introduction: Hopewell Borough Board of Health Ordinance 2016-01 An Ordinance Establishing A Requirement for the Installation of Grease Traps at Certain Retail Food Establishments**

BE IT RESOLVED By the Board of Health of the Borough of Hopewell that the foregoing ordinance be hereby passed on first reading and that the same be published in an official newspaper as required by law together with a Notice of Pending Ordinance fixing **October 17, 2016 at approximately 7:30 p.m.** as the date and time when said ordinance will be further considered for final adoption.

Motion to approve: L. Kotkoskie Seconded: M. Galioto

Roll Call: Y Lois Kotkoskie Y Mary Kate Lundquist Y Mary Galioto

Motion passed.

S. Carey will request M. Hovan to publish the ordinance and Public Hearing Date per statutory requirements

Ordinance will specifically mandate annual inspection of Grease Traps and documented cleanouts.

5. Discussion Items

- Performance Management and Quality Improvement Second Quarter Report
 - S. Carey reports that the PM/QI Subcommittee met July 12 and September 6.
 - The Subcommittee identified Quality Improvement projects based on 4 criteria
 - Project aligns with regional CHIP objectives
 - Project aligns with Department's Strategic Plan objectives
 - Project has significant impact on health outcomes
 - Project is within our scope of control
 - The three priorities for Quality Improvement identified by the subcommittee are:
 - Improve lead investigation capacity
 - Improve Zika response capacity

- Initiate Mental Health Awareness and Mental Health First Aid with a focus on the school districts.
- Greater Mercer Community Health Improvement Plan CAB meeting October 25— This will provide an update on county-wide implementation of health improvement priorities. All Board members are invited to attend.
- Cultural Competency Self-Assessment---Part of the Workforce Development Plan and Accreditation preparedness. Stephanie will forward an abbreviated CLAS survey for Board members to describe special populations in the Borough. We will supplement with interviews of Key Informants serving at risk populations. Please complete survey by October 31.

4. New Business

- A. 2017-2019 Contracts have been approved for both Public Health and Animal Control. S. Carey thanked the Board for their continued support.
- B. Mayors Wellness Campaign/Active Recess—Greater Mercer Public Health Partnership is seeking to present to school boards on the importance of adopting Active Recess policies as a method of increasing youth physical activities. HVSD may be receptive to this concept.
- C. TB contract status—The Shared Services Agreement for TB services has not yet been approved. D. Lehman suggested this should be handled at the Board of Health October Special Meeting.
- D. Flu Clinic November 8—We are continuing our tradition of holding the Borough’s flu clinic on Election Day
- E. Rabies Clinic—November 19 at the Train Station, subject to confirmation by our new veterinarian.

5. Members’ Comments

6. Motion to adjourn_____ Second_____

Next meetings:

SPECIAL MEETING FOR ORDINANCE ADOPTION

Monday, October 17

SAVE THE DATE Joint Boards Meeting Wednesday, December 14 7:00 PM