

**Borough of Hopewell Board of Health**  
**May 16, 2016, 7:00 PM**  
**Minutes**

1. Meeting convened at 7:05 PM with the OPENING STATEMENT - Adequate notice of this meeting as required by sections 3(d) and 4(a) of the Open Public Meetings Act has been provided to the public and filed with the Borough Clerk.

2. Roll Call: Present: Lois Kotkoskie , Mary Galioto, Sheila Reynertson , Kathy Ryan  
Deborah Lehman (Borough Council Rep), Stephanie Carey, Health Officer  
Absent: Mary Kate Lundquist

3. APPROVAL OF MINUTES: The revised minutes of the Board of Health Meeting, held on **February 22, 2016** Motion to approve by L.Kotkoskie, Seconded by M. Galioto—unanimously approved.

4. Discussion Items

- Quality Improvement Plan for Review and Approval
  - Board members requested links to on-line QI training for their use.
  - Based on polling of Board members by President S. Reynertson, the Board indicated it approved the QI Plan
- Performance Management First Quarter Report. (S. Carey/L. Kotkoskie)
  - MTHD Performance Management Standards contain about 25 Standards that quantify our regular work, plus 5 “reach” standards that we acknowledge need improvement.
  - The First quarter of measurements revealed flaws in the measures themselves that need to be improved. The PM Subcommittee directed S. Carey to edit the measures to make them comparable/include denominators to measure progress as opposed to just activity.
  - Once the measures are “repaired” they can be used to identify QI priorities beginning in the third quarter.
- Signature sheets for plans will be scanned and emailed to S. Reynertson for signature.
- Greater Mercer Community Health Improvement Plan implementation status
  - The GMPHP approved the 2016-18 CHIP effective 3/17/2016. Key focus is on annual implementation planning in 4 priority areas:
    - Healthy Eating and Active Living
    - Mental Health and Substance Abuse
    - Transportation
    - Chronic Disease
  - S. Carey is participating in the Healthy Eating and Active Living working group. Their Year 1 focus is on improving school recess policies to increase physical activity in the K-Grade 6 population. They are reaching out to schools to inventory current recess practices, and promote Active Recess policies and programs for adoption in the Fall.
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## 5. New Business

### A. 2017-2019 Contract Discussions

- S. Carey is meeting with Michele Hovan in June for 2017-19 contract discussions. Requests Board provide any feedback positive or needs improvement to Michele to aid in discussion
- There will also be a customer and Stakeholder satisfaction survey this summer to collect feedback.

### B. Mercer County TB Clinic Funding Update.

- Municipalities in Mercer are now contributing to support the TB clinic with the end of State funding. Due to carry over funds, the Hopewell Borough share for 2016 is only \$25; this will likely be about \$200-\$400 in subsequent years. (This is a specialty skill set that the municipality must have access to—rarely needed in the Borough, but a matter of life and death when actually needed).

### C. Lead in schools results, and new rules:

- All HVRSD schools were tested for lead in drinking water over Spring break, and all results were below the action level.
- NJ has lowered the childhood blood lead action level from 10 ug/dl to 5ug/dl. While this is more protective of child health, it will also approximately quadruple the investigation case load. We anticipate having to get staff trained in lead investigation (a significant investment of time and money) to accommodate the workload.

### D. Updates on grease ordinance

- S. Carey provided sample ordinances from Bedminster and Watchung on grease prevention. The Pennington Ordinance was thought to be too complex to administer, per Borough Administrator and Board.
- Board instructed Carey to use the Watchung ordinance as a template, and submit to Borough Attorney to prepare for introduction. Ordinance would be introduced in September with a special meeting/public hearing scheduled in October.

### E. Mayors Wellness Campaign

- The Mayor's Wellness Campaign is a positive initiative to bring attention to the importance of healthy lifestyles. Pennington's Mayor has embraced the concept, and Montgomery is working on a Mayor's wellness event.
- Debbie and Stephanie will consult with Mayor Anzano as to hosting a wellness event (perhaps a Harvest Fair Healthy Cook-off; or a walk with Mayor event.. Health Officer could present this to the Borough Council, (as well as the Local Health Report) on either June 2 or July 7.

## 6. Members' Comments

- L. Kotkoskie would like to make sure that Zika Virus information is distributed in the community. Mary Galioto also would like resources for an article that she is preparing.
- Board may attempt a paperless meeting next time.

## 7. Motion to adjourn at 8:15 pm L. Kotkoskie Second M. Galioto Approved.

Next meeting: Monday, September 19 , 7:00 PM